

Minutes of the Regular Board of Education Meeting  
November 19, 2012

The Webutuck Board of Education held their November 19, 2012 meeting at 7:30 p.m. in the Webutuck High School Library.

The following Board members were present:

Joanne Boyd  
Judy Moran  
Kristen Panzer  
John Perotti  
Robert Trotta  
Judy Westfall

Also Present:

James Gratto Jr., Superintendent  
Therese Trotter, District Clerk  
Claire Markonic  
Jon Zenz

Absent:

Mary Grden, School Business Manager  
William McGhee, President

**1. CALL TO ORDER**

Vice-President Moran called the business meeting of November 19, 2012 to order at 7:36 p.m.

**2. STUDENT REPORT**

Claire Markonic

Ms. Markonic reported winter sports have begun. Ski Club has thirty-seven members and is still accepting applications. Skiing will begin January 5th. Auditions for Crazy for You, the spring musical are taking place presently and rehearsals will be after school. Early decision applications for colleges have been submitted and seniors will hear sometime in December. TEAM took a trip to the Millerton Presbyterian Church and participated in a community service by preparing boxes for the Thanksgiving Food Drive. Ms. Markonic commented to the Board that the new school sign looked great.

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**3. PRESENTATION**

**Athletic Report – Jon Zenz**

Mr. Trotta questioned Mr. Zenz about ski club. Mr. Zenz did not have any information on the club because it is not a school supported club, it is a private club. Mr. Zenz reported on the fall sports teams and their status on future enrollment. The boys varsity soccer team won the Class D championship. He reported on the following teams: field hockey had one of their best seasons ever, varsity volleyball became more competitive through the season which was a big step for them, modified volleyball had a large number of players and much enthusiasm which bodes well for the future, cross county had three runners qualify for States, and golf was competitive. Mr. Zenz commented on the possibility of Webutuck and Dover merging for football and that Dover is interested in merging with us. Our students would wear Dover uniforms. Mr. Perotti added information on our merging history with the football team at Pine Plains. Mr. Zenz commented that the other sport that would be beneficial to merge would be modified field hockey next year. Dover would wear Webutuck uniforms. He reported that he is in the middle of evaluations of coaches. He stated that he is comfortable with the form he developed. He reported on participation in winter sports, the new updated athletic website, concerns that have come up at the Athletic Directors meeting and lastly charging for boys basketball games. Discussion ensued.

**4. PUBLIC COMMENT**

There were no comments from the public.

**5. SUPERINTENDENT'S REPORT**

**A. Proposed Temporary Technology Aide and Office Clerk**

Mr. Gratto explained the need for the proposed position and the cost which would be offset by the departure of Mary Grden. It would be temporary through the end of June 2013. He reported on filling three teacher aide positions: two at the elementary level and one each at the high school and middle school. One of those positions would be the person who would be filling in as the Temporary Technology Aid and Office Clerk. Discussion ensued.

**B. Safety Drills**

Mr. Gratto reported the safety drills were completed and the District will perform another lock down drill in the coming weeks to fine tune that process.

**C. District-wide Shared Decision Making Plan**

Mrs. Boyd asked if the District had gotten the BET goals from all of the building schools. Mr. Gratto explained that the DLT is working on changing the purpose/goals of the BET to be academic and community goals. Mrs. Boyd suggested have tabs on the website for BET and DLT. Mrs. Moran had questions about the attendance wording in the Plan and also wording under accountability. Discussion ensued.

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**6. CONSENSUS AGENDA VOTE**

Mr. Perotti made and Mrs. Panzer seconded the following motion to approve the Consent Agenda.

A consent agenda is a single vote, which approves all asterisked items. Board policy (#008a) prohibits discussion of consent agenda items. Asterisked\* items can be pulled from the consent agenda for discussion by any one Board member.

Ayes 6      Nays 0      The motion carried.

**7. DISTRICT CLERK'S REPORT**

**\*A.** Approval of Minutes for November 5, 2012 Board meeting.

Mr. Perotti made and Mrs. Panzer seconded a motion to accept the minutes as submitted.

Ayes 6      Nays 0      The motion carried.

**B.** Delegations - none

**8. PERSONNEL**

**\*A. Approval of Leave of Absences**

Mr. Perotti made and Mrs. Panzer seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby approves the following paid/unpaid medical Leave of Absences:

Kimberly Kerrigan      Secondary English Teacher  
Effective: Approx. February 14, 2013-June 1, 2013

Jennifer Chason      Special Education Teacher  
Effective: Approx. April 14, 2013- May 20, 2013

Ayes 6      Nays 0      The motion carried.

**\*B. Substitute Leave Replacement Resignation**

Mr. Perotti made and Mrs. Panzer seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the following substitute leave replacement resignation:

Patricia Hayes UPK Leave Replacement  
Effective: November 20, 2012      Substitute Teacher

Ayes 6      Nays 0      The motion carried.

**\*C. Substitute Support Staff Appointment**

Mr. Perotti made and Mrs. Panzer seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the following substitute support staff appointment:

Jacqueline Voss      Substitute Teacher Aide/Assistant  
Effective: November 20, 2012      Salary: \$11.96/hour

Ayes 6      Nays 0      The motion carried.

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**\*D. Support Staff Appointments**

Mr. Perotti made and Mrs. Panzer seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED that the Board of Education hereby approves the following support staff appointments:

Michael Clair	Bus Driver
Effective: November 20, 2012	Salary: \$16.87/hr, Step 1 per CSEA

Robert Ball	Bus Driver
Effective: November 20, 2012	Salary: \$16.87/hr, Step 1 per CSEA

Ellen Limoges	School Monitor
Effective: November 20, 2012	Salary: \$11.35/hr, Step 1 per CSEA

Shirley Ball	School Monitor
Effective: November 20, 2012	Salary: \$11.35/hr, Step 1 per CSEA

Ayes 6      Nays 0      The motion carried.

**\*E. Acceptance of Business Manager Resignation**

Mr. Perotti made and Mrs. Panzer seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Mary Grden, School Business Manager, for the purpose of retirement, effective December 31, 2012.

Ayes 6      Nays 0      The motion carried.

**\*F. Approval of Consultant**

Mr. Perotti made and Mrs. Panzer seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education hereby agrees to employ the following Business Office Consultant, Mary Grden, effective January 1, 2013 through June 30, 2013 at an hourly rate of \$50 per hour with no benefits not to exceed \$20,500.

Ayes 6      Nays 0      The motion carried.

**\*G. Extra-Curricular Appointments for the 2012-2013 School Year**

Mr. Perotti made and Mrs. Panzer seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, the Board of Education hereby approves the following 2013-2013 extra-curricular appointments, contingent upon meeting coursework/certifications consistent with the NYSED coaching sequence requirements:

Jacqueline Voss	JV Cheerleading Coach	Stipend
		\$2,125
Ayes 6	Nays 0	The motion carried.

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**9. CURRICULUM AND INSTRUCTION**

**A. NWEA Training on November 6, 2012**

Mr. Gratto reported we had the latest version of the training for NWEA. The reviews were positive.

**B. Department Meetings**

Department meetings are taking place at all grade levels. Department meetings had not taken place in many years and the teachers were appreciative. They are targeting skills and particular students that are borderline that could move up to the next level or prevent students from dropping down. Discussion ensued.

**10. BUSINESS AND OPERATIONS**

**A. Declare Surplus Items**

Mr. Perotti made and Mrs. Boyd seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Board of Education declares the following list surplus and authorizes their sale through public bid.

QTY	ITEM	DESCRIPTION
1	1999 International Bus	Suggested
	Mileage 142,956	Minimum bid \$3,000
1	2004 Ford Freestar Van	
	Mileage 161,448	No Minimum
6	55 gallons drum used motor oil	\$.60 per gal. min.
2	Football Goals	OK
5	Used tennis nets	Not good
10	Blue Mats (no size)	Not Good
1	Blue Clean Washer	Does not work
1	LOT OF ATHLETIC UNIFORMS	
	8 soccer shorts- white	various styles
	10 green soccer shorts - green	various styles
	44 soccer jerseys - green	7 different styles
	28 soccer jerseys - white	7 different styles
	1 softball jersey - green mesh	

Ayes 6      Nays 0      The motion carried.

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**\*B. Committee on Special Education Monthly Reports**

Mr. Perotti made and Mrs. Panzer seconded the following motion:

Upon the recommendation of the Superintendent of Schools, BE IT RESOLVED, that the Webutuck Board of Education hereby accepts the Committee on Special Education report for October 2012, prepared by the Webutuck Central School District Committee on Pre-School Education and by the Webutuck Central School District Committee Special Education.

Ayes 6 Nays 0 The motion carried.

**11. BOARD OF EDUCATION**

**A. Committee Reports**

**1. Finance**

The Finance Committee met before the Board meeting and reviewed the budget calendar for this year. There will be preliminary information from Mrs. Grden on what to expect in increases from ERS and TRS, pension costs and what the figures would be if we raised the tax levy 1% and 2% and where we will be in the 5 year plan. There was discussion about sharing the information with the community so everyone is aware of what is ahead. Mr. Gratto commented that Board Goal #3 is to develop a 5 year financial plan which will be forthcoming in a Board packet.

B. Mr. Gratto reported on an issue with a student where the District would award physical education credit for students participating in varsity sports. It had been discussed at the policy committee meetings over the summer but there was no decision on the topic. Guidelines need to be established. Presently, there is a student that needs resource room more than she is getting it however it would conflict with physical education. Board members agreed this student should be granted P.E. credit so their academic needs are met. Discussion ensued.

Mrs. Boyd spoke about the letter she sent to the rest of the Board regarding the possibility of losing State Aid. Discussion ensued.

Mr. Trotta questioned about the District Safety Meeting at 7:30 am on Nov. 30<sup>th</sup>.

Mrs. Moran spoke about Mrs. Grden retiring and thanked her for her work over the last two years. She also thanked the District Office staff because they work well together the scenario is possible for the Business Manager to work two days a week.

**12. PUBLIC COMMENT**

There were no comments from the public.

**13. EXECUTIVE SESSION**

Mr. Perotti made and Mrs. Panzer seconded a motion to adjourn to executive session at 9:04 pm for the purpose of discussing the employment history of a particular person or persons.

Ayes 6 Nays 0 The motion carried.

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**RECONVENE PUBLIC SESSION**

Mr. Perotti made and Mrs. Boyd seconded a motion to adjourn the executive session and to reconvene the public session at 9:54 pm.

Ayes 6      Nays 0      The motion carried.

**ADJOURNMENT**

There being no further business, Mr. Perotti made and Mrs. Panzer seconded a motion to adjourn the meeting of November 19, 2012 at 9:55 pm.

Ayes 6      Nays 0      The motion carried.

Respectfully submitted,

Therese M. Trotter  
District Clerk